

Day of Wedding Coordination - \$1,000

- 1 Planning meeting 3-5 weeks before ceremony
- 1 Coordinator on wedding day up to 8 hours
- Unlimited communication via email or text before wedding day
- Full communication with all wedding vendors month of wedding
- Wedding day timeline creation, coordination with vendors on timeline details
- Main point of contact with all vendors before wedding and coordination of arrival
- Make a detailed day-of itinerary and distribute it to all vendors involved
- Conduct a one-hour rehearsal
- Keep everyone on the same track throughout the duration of the ceremony and reception
- Make sure all vendors arrive on time
- Make sure all guests are seated in a timely manner to begin the ceremony on time
- Make sure all of bridal party stays on schedule and are ready to begin 15 minutes before ceremony
- Full coordination of vendor setup, guest arrival, first look, ceremony, reception, toasts and speeches, cake cutting, send off, gift arrangement in the car, vendor gratuities/thank you cards, guests leaving

Sound System operator - \$500

- Rehearsal (1 hour) - Full setup of equipment
- Day of Wedding - arrive 45 minutes prior to ceremony
- Ceremony - 30 minutes of seating music while guest are being seated and specialty songs for processional (beginning) and recessional (ending) of the ceremony
- Reception - dinner music, specials, and dance music
- Equipment - 4 wireless microphones, projector, and separate equipment setup for ceremony

*** Announcements can be made, but there will need to be a person designated for this.

Suggested songs to prepare:

Ceremony

- Grandparents/Parents
- Bridesmaids/Groomsmen
- Bride
- Unity ceremony
- Exit

Reception

- Cake cutting
- Garter toss
- Bouquet toss
- First dances (bride-groom, mother-son, daddy-daughter)
- Dance
- Send off

*** The list above is only a suggestion and is not limited to only those specials

Day of Wedding coordination & Sound Package - \$1,200

***Payment Plans are available upon request